Maple Park Middle School

Booster Club Meeting Minutes

April 26, 2016

**Call to Order:** Principal Brian Van Batavia called to order this meeting at 5:05pm.

**Attendance:** Tricia Campbell, Kendra Feagans, Shelley Dunaway, Shana Johnson, Jacqueline Wilson, Amber Sheeley, Jeremy Sargent, Jessica Thomas, Ron Coulter, Radenra Coulter, Lewis Smith, Diane Brown and Brian Van Batavia

**Principal Report:** Principal Van Batavia explains this is our first Booster Club meeting and why it was an important change needed for the school. Hopefully the Booster Club will attract more parent, teacher and community involvement.

**Finances:** Kendra went over the balance sheet for the bank account of the PTA. Explained what the upcoming expenses we have and how that account will be closed out. We will need to open up a new account for Booster Club use and Kendra would like to have someone else be treasurer. Shelly Dunaway motioned to have Tricia Campbell appointed treasurer and Teresa Reed be on the account as a signer. Kendra 2nd the motion. All ayes have it and motion is carried. We will start a new account with the name Maple Park Booster Club. Kendra will ask the bank if any new information will be necessary to change the account over and then plan for Tricia, Teresa and herself to go up to the bank and get everything switched over the summer months.

**Membership:** It was decided by everyone that Booster Club membership will cost $5.00 and we will start a sign up for new members at 5th grade orientation on May 9th. Kendra, Shelley and Tricia will meet at 5:30pm to set up for this event. We will also be selling all the spirit wear we have in stock for $5.00 a shirt.

Jacqueline and Amber will help with collecting membership fees from all the staff at Maple Park. We need to come with something “catchy” to increase staff memberships in August.

**Positions:** Brian went over the possible positions for next year’s Booster Club and for everyone to think about which position they want to do.

President: Shelley Dunaway

Memberships: Someone that will keep an updated list of members and attract more memberships at school events.

Staff Support: Someone that can help staff as needed

FNL: Kendra Feagans

Spirtwear/ Gym Clothes: Someone that can keep inventory and organize all clothing we have on hand. Put in orders for more as needed.

Secretary/Communicator: Someone to take all meeting notes. Also communicate to all members’ important dates and information as needed

Treasurer: Tricia Campbell

Fundraiser: Someone to organize and lead fundraiser events

**Communication:**Questions arose about the lack of communication with the PTA and how will that issue will be resolved for Booster Club. Suggestions are the school phone calls, peachjar flyers, remind me text messages and website. Brian asked if everyone got the phone message yesterday about this meeting, everyone agreed they had, so he said that seemed to be effective. Brian said we could put to together a website but it would have to be separate from the school. He asked Jeremy to see if he could possibly put something together. Also several people like remind me text messages. We will look into how get something set up through remind me.

**FNL:** Amber reported that there are some conflicts for the DJ with dates we had proposed for 2016-2017. After reviewing the district calendar for 2016-2017 we decided to go with September 16th, November 4th, February 10th and April 7th. Amber said she will email those dates to the DJ and see if that will work for him.

**Teacher Appreciation:** We decided to put on a breakfast for the teachers on May 6th. Kendra will check with Hy-Vee to cater and cost.

**8th grade celebration**: Diane proposed some changes for the ceremony. She stated instead of calling each student individually to accept their completion certificate, they can have all of them stand as a class for applause. The way it has been done in the past causes bad feelings and lowers moral for those students who do not get applauded as loudly as others when their name is called. The purpose of the ceremony is to not only recognize the student’s accomplishments but to also give them confidence and positive feelings for the transition into high school.

***Note: Will this shorten the time of the ceremony? By how much? If so need to try and fill in time before celebration so we do not lose interest in people in going to celebration. Next year instead of time frames on celebration flyer we need to put “immediately following ceremony”. We can look into getting set up sooner, if possible for this year if need be.***

*Note: Kendra did email Diane and she thinks the ceremony should still last awhile. It's hard to say because they don't know how long the principal’s speech will be.*

**Vision Statement:** Brian asked Lewis for help to develop a new vision statement for Maple Park. So far they asked for all the teachers input on how a vision statement should look like. Lewis took all of the responses and compiled a list of common words the teachers used in their response. It was interesting to them that big words like leadership was not common and words like value, student and success were most common. Lewis talked about how the statement should have the idea of we are all in the same boat and parents/teachers lead the way to push are kids/students to be successful. They have put together 4 questions to have everyone answer today and for all the students answer in May. Then Lewis will take all those responses and compile a new list of common words. He will then put together 3 or 4 statements from that information. A decision on the new vision statement will be made over the summer to be able and start the new school year with.

**New Business:** Jessica informed us that Maple Park will be hosting its first Forensic and Debate tournament for the district’s middle schools on May 16th. She explained that it will be about 80 students and 20 judges in the 8th grade wing from about 4:15pm to 7:45pm. She asked if we could help with a hospitality area/room for the judges. She would like to have some drinks and snacks for them like water, soda, cookies, chips, etc. Kendra stated that we can help with this and she will email Jessica about the details closer to the event. Shelley, Kendra and Tricia will also be available to set up and staff the hospitality area that day also.

**Upcoming events:**

Teacher Appreciation week: May 2nd – May 6th (breakfast on the 6th)

5th grade Orientation – May 9th

8th grade celebration – May 13th

Debate and Forensic Tournament – May 16th

**Next PTA meeting: June 21st at 5:30pm**

Meeting adjourned at 6:05pm

Prepared by Tricia Campbell