Maple Park Middle School

Booster Club Meeting Minutes

July 21, 2016

**Call to Order:** Principal Brian Van Batavia called to order this meeting at 6:21pm.

**Attendance:** Tricia Campbell, Shelley Dunaway, Teresa Reed, Bambi Powell, Shana Johnson and Brian Van Batavia

**Principal Report:** Principal Van Batavia welcomes everyone. Vision Statement meeting was successful. They decided on “Maple Park, a valued community that believes and achieves” for a new vision statement. He will propose it to the Building Leadership Team for final approval. He said that we will have 13 new staff starting at Maple Park in August. There is a week of training, Aug. 8th – Aug. 12th, which will be a great opportunity for us to introduce the Booster Club to all staff. Shelley and Tricia will do this Aug. 12th at 11:00am.

**Finances:** Tricia asked about how we should handle the upcoming funds of the fundraiser and if it should go through the booster club account or the school account. If we have it go through the school, any money disputes that do not get resolved during the fundraiser event can indefinitely follow a student on their transcript. We need to find out how all disputes are handled and who will answer questions from students and parents about the fundraiser. If we have it go to the school account, we would still use the same processes we use currently for spending funds. We could also check into having the school cut a check to the BC for total funds raised. We will need to find out time frames for access to funds through school accounting processes.

Tricia also suggested using the “Square” at enrollment so we can accept card payments. She explained square would take their fee (2.75%) and deposit the rest directly into our bank account. So if someone purchased $100.00, $97.25 would be deposited in the bank. Everyone agrees we will use square at enrollment.

**Website:** We need to decide what information we want on the website and complete the pages that are started. Current tabs are home, about, get involved, and contact. We decided we should put the dates of our next meeting and upcoming events on the home page. Bambi will update the next meeting date every month. We can also ask for volunteers if needed for events. Brian will work on the wording for the about tab. Bambi will add a spirit wear tab with the price sign Tricia put together. Bambi will add a fundraiser tab and include what it is all about and purpose of fundraiser. She will add to the get involved tab to include cost of membership and they will get a decal.

**Fundraiser**: Brian would like to have some big posters for advertising our upcoming fundraiser at enrollment. Shelley will have Tricia contact Sheila to see if she can get these in time for enrollment or any updates on the fundraiser.

Bambi asked if we would like to do “Mc Teacher Night” at McDonalds, she said that all we would have to do is decide when we want to do it and have staff be at McDonald’s that evening for a couple hours. We will get a percentage of all sales. She will contact McDonald’s for dates that are available to choose from. Brian suggested we do one in the spring. Once we decide on the date we will make a flyer with all the info to pass out to students closer to event. Bambi also suggested doing a fundraiser through Papa John’s pizza. We would decide a date and send out flyers to everyone and encourage them to order pizza at Papa John’s. We would get a percentage of all sales. Bambi will contact them to see what dates are available.

Brian suggested doing a raffle for front row seating at school concerts. We could sell tickets at conferences. We would have a big jar for each upcoming concert. Parents will put their ticket into the jar of the concert they plan to attend. We decided to discuss details at our next meeting.

**Spirit Wear/PE clothes:** Shelley asked if we can get pricing for new magnets. She stated that she still has magnets with the old attendance phone number and principal name on her fridge at home. Brain would like to have an old magnet turn in day, date TBA.

**Memberships:** We talked about recruiting business sponsors for BC. For $10.00 a business can become a sponsor and they will get a decal and free advertisement on our website.

We need to come up with the most efficient way to sell the Booster Club in 10 seconds. Brian will come up with some suggestions and let us know. Teresa and Tricia can also post onto the “Nextdoor” website asking for community supporters in the Maple Park neighborhoods. Tricia suggested we put suggested donations or ways to help info on our ‘get involved’ web page. Also a small flyer to hand out to new business sponsors.

**New Business:**

Enrollment is Aug. 1st and 2nd from 3pm-8pm both days, set up at 2:30pm, we came up with a schedule of who can help and when. Teresa will contact new members for help as well. We want to have at least 3 people for every hour. We will set up in the gym, so everyone that comes will see us. Kelley offered to print us a big poster size price sign and booster club sign. Tricia presented a couple choices and we agreed on what to use.

Back to School Night is August 23rd from 5pm-7pm, Brain asked if he should have a presentation to everyone that attends in the theater, to talk about the new changes going on at the school and other pertinent information. We decided to wait on this idea. We will also have our items for sale and will set up tables by the cases, across from the front doors. Brenda with Fundraiser U will also be with us, to promote the fundraiser and she will provide cookie dough, which we can bake and hand out for samples.

Brain also explained what the “no tax increase bond issue” is all about and its importance. He encouraged everyone to go vote yes on Aug. 2nd.

Tricia presented a design for Booster Club T-shirts. She asked if we would like to have shirts made for us to wear at events. We can choose to have the design put onto a very noticeable color shirt. She would collect payment for the shirt when she delivers them. We decided to have neon yellow shirts made with the BC design on front and our first name on the back.

Tricia will order the t-shirts and have them back for us to wear at enrollment.

**Upcoming events:**

**Enrollment- August 1st and 2nd 3:00pm to 8:00pm**

**Fundraiser info meeting – August 12th 11:00am**

**Back to School Night – August 23rd 5:00pm-7:00pm**

**Fundraiser Kick off – August 26th**

**Next PTA meeting: August 18th at 6pm**

Meeting adjourned at 7:51pm

Prepared by Tricia Campbell